

Sites/address:	46 Hall Lane, Walsall Wood, Walsall, West Midlands, WS9 9DP	Date:	12/05/2020
Title:	<p>COVID-19 To reduce risk to the lowest reasonably practicable level by taking preventative measures, in order of priority to reduce the spread of Covid-19 (Coronavirus) through day to day work related activities.</p> <p>People at high risk (clinically extremely vulnerable) have been strongly advised not to work outside the home. People at high risk from coronavirus include people who: have had an organ transplant, are having chemotherapy or antibody treatment for cancer, including immunotherapy, are having an intense course of radiotherapy (radical radiotherapy) for lung cancer are having targeted cancer treatments that can affect the immune system (such as protein kinase inhibitors or PARP inhibitors) have blood or bone marrow cancer (such as leukaemia, lymphoma or myeloma), have had a bone marrow or stem cell transplant in the past 6 months, or are still taking immunosuppressant medicine, have been told by a doctor they you have a severe lung condition (such as cystic fibrosis, severe asthma or severe COPD), have a condition that means they have a very high risk of getting infections (such as SCID or sickle cell), are taking medicine that makes them much more likely to get infections (such as high doses of steroids), were born with a serious heart condition and are pregnant</p> <p>People at moderate risk (clinically vulnerable) - have been asked to take extra care in observing social distancing and should be helped to work from home, either in their current role or in an alternative role. are 70 or older, are pregnant, have a lung condition that's not severe (such as asthma, COPD, emphysema or bronchitis) have heart disease (such as heart failure), have diabetes, have chronic kidney disease, have liver disease (such as hepatitis) have a condition affecting the brain or nerves (such as Parkinson's disease, motor neurone disease, multiple sclerosis or cerebral palsy) have a condition that means they have a high risk of getting infections, are taking medicine that can affect the immune system (such as low doses of steroids), are very obese (a BMI of 40 or above)</p> <p>To protect your staff, you should remind colleagues daily to only come into work if they are well and no one in their household is self-isolating This risk assessment is written in accordance with the current government guidelines</p>		
Hazard Ratings:	1 = Insignificant. 2 = Minor (1 st aid). 3 = Serious (Non-RIDDOR). 4 = Major Injury (RIDDOR). 5 = Fatality or catastrophic injury.		
Likelihood Ratings:	1 = Highly Unlikely (> 1/1,000,000). 2 = Unlikely (<1/100,000). 3 = Possible (<1/10,000). 4 = Likely (<1/1000). 5 = Probable (<1/100)		

Hazards associated with this work	Who is at risk and possible consequences	Current Control Measures	Current Risk Level	Additional Control Measures	Residual Risk Level
<p>HAZARDS COVID – 19 virus</p> <p>EVENTS Contact with infected surfaces/equipment and poor levels of hygiene</p> <p>Working close to potential infected persons in e.g. vehicles and canteens</p>	<p>Persons at Risk: Employees Contractors Visitors Members of the public Trespassers or extremely vulnerable (such as the elderly, or those who have existing medical conditions, which render them more susceptible).</p>	<p>In summary, the control measures are;</p> <ol style="list-style-type: none"> 1. Working from home where possible 2. Self -isolation if you or anyone in your home displays symptoms 3. Social distancing (2 metres) 4. Personal Hygiene and cleanliness 5. Sickness procedures 6. Information, instruction, training and supervision for employees and contractors on how to stay healthy <p>For any deliveries that are made will include the following Minimising contact during deliveries wherever possible. Where possible and safe, having single workers load or unload vehicles. Where possible, using the same pairs of people for loads where more than one is needed.</p> <p>Employees/Contractors displaying symptoms or living with those who display symptoms or have tested positive are to report to management as soon as is practical. They should immediately vacate the site and follow the self-isolation guidance.</p>	<p>See below</p>	<p>The current situation is changing daily and with the risk of a second and/or further waves affecting areas, populations and/or groups, monitoring the developments as they unfold is going to be a critical tool in the battle against this virus. It may be necessary to reimplement and even bolster the control measures. Emergency Services may not be able to respond as quickly, leaving first aid and fire wardens in charge for longer.</p> <p>Note: - Nothing in the new COVID Regulations or Guidance changes health and safety law. The Health and Safety at Work etc. Act 1974 and all other health and safety regulations still apply in full. Ensuring the health and safety of employees and ensuring that persons who aren't employees are not exposed to risk are still imperative.</p> <p>Employers will have ongoing engagement with workers, to monitor and understand any unforeseen impacts of changes to working environments.</p> <p>Awareness and focus on the importance of mental health at times of uncertainty. The government has published guidance on the mental health and wellbeing aspects of coronavirus (COVID-19).</p>	<p>See Below</p>

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<p>Hazardous Events; An infected person present, along with poor levels of hygiene and contact with contaminated surfaces, may lead to infection - Carriers may cough or sneeze over surfaces and with no follow up cleaning of the surfaces, if they are then touched, this can lead to inhalation of the virus, leading to illness.</p>	<p>Consequences; Symptoms include shortness of breath, new persistent cough, high temperature – you feel hot to touch on your chest or back. Contraction of the disease leading to a range from asymptomatic through to DEATH.</p>	<p>Working from home where possible</p> <p>Self-isolation for those displaying symptoms or living persons displaying symptoms, where ALL should stay at home for 14 days. Get help with supplies, or as a minimum, limit social contact to absolute essentials. For those living on their own, this period is only seven days.</p> <p>Employees and contractors are briefed to maintain scrupulous personal hygiene. Signs and information posters providing information and instructions, to be posted in rest rooms and welfare facilities.</p> <p>Employers and sites to regularly communicate updated information on Coronavirus using official medical and government guidance.</p>	<p>5 X 4 = 20</p>	<p>Surfaces to be regularly cleaned using a viricide. In addition, where an infected or suspected to be infected person has been in contact.</p> <p>Cleaning regularly touched objects and surfaces using your regular cleaning products to reduce the risk of passing the infection on to other people. Employ a regime of cleaning, to keep surfaces and vehicles clean.</p> <p>On induction and/or return to work, employees and contractors receive a briefing on the latest guidance.</p> <p>Employers and sites obtain contact details from employees and contractors and ensure all contact details are maintained up to date.</p> <p>Employers to keep in touch with workers, who they might usually meet with face-to-face, on their working arrangements including their welfare, mental and physical health and personal security.</p>	<p>5 X 1 = 5</p>

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<p>Hazardous Events; Working close to infected persons – the virus being passed to other people through direct and indirect contact</p>	<p>Consequences; Symptoms include shortness of breath, new persistent cough, high temperature – you feel hot to touch on your chest or back.</p> <p>Contraction of the disease leading to a range from asymptomatic through to DEATH.</p>	<p>Social Distancing - Avoid unnecessary contact with people and remain at a social distance (2 metres) so far as is practical Remain at a social distance (2 metres) so far as is practical., including arriving at and departing from work, while in work, and when travelling between sites. Where the social distancing guidelines cannot be followed in full, in relation to a particular activity, businesses should consider whether that activity needs to continue for the business to operate, and, if so, take all the mitigating actions possible to reduce the risk of transmission between their staff.</p> <ul style="list-style-type: none"> – increasing the frequency of hand washing and surface cleaning – keeping the activity time involved as short as possible – using screens or barriers to separate people from each other – using back-to-back or side-to-side working (rather than face-to-face) whenever possible – reducing the number of people each person has contact with by using ‘fixed teams or partnering’ (so each person works with only a few others) 		<p>Persons displaying symptoms or living with those who display symptoms or have tested positive are to report to their line manager as soon as is practical. They should immediately vacate the work location and follow the self-isolation guidance. If they have to use public transport, they should try to keep away from other people and catch coughs and sneezes in a tissue.</p> <p>Employees to advise their employers of any underlying illnesses or if they or anyone in their home are displaying any symptoms of the virus or has been tested positive.</p> <p>On induction and/or return to work, employees and contractors receive a briefing on the latest guidance.</p> <p>Employers to provide clear, consistent and regular communication to improve understanding and consistency of ways of working. Engage with workers and worker representatives through existing communication routes and worker representatives to explain and agree any changes in working arrangements.</p> <p>Develop communication and training materials for workers prior to returning to site, especially around new procedures for arrival at work.</p>	

<p>Cont...</p>		<p>Working from home where possible Self-isolation for those displaying symptoms or living persons displaying symptoms</p> <p>Employees are briefed to maintain scrupulous personal hygiene. In every workplace, increasing the frequency of handwashing and surface cleaning, particularly before entering and on leaving</p> <p>Hands should be washed frequently with soap and water for at least 20 seconds. Individuals must not touch eyes, mouth or nose with unwashed hands, particularly after coughing or sneezing. Tissues should be thrown into closed bins and hands washed immediately after coming into contact with any article.</p> <p>Reduce the spread of germs when you cough or sneeze by covering your mouth and nose with a tissue, or your sleeve (not your hands) if you don't have a tissue and throw the tissue in a bin immediately, then wash your hands</p> <p>If possible, make arrangements to stagger breaks to avoid or minimise people in the same room.</p> <p>Social distancing also to be adhered to in canteen area and smoking area.</p>	<p>5 X 4 = 20</p>	<p>Employers and sites to regularly communicate updated information on Coronavirus using official medical and government guidance.</p> <p>Employers and sites obtain contact details from employees and contractors and ensure all contact details are maintained up to date. If people must work face-to-face for a sustained period with more than a small group of fixed partners, then you will need to assess whether the activity can safely go ahead. No one is obliged to work in an unsafe work environment.</p> <p>Holding meetings outdoors or in well-ventilated rooms whenever possible.</p> <p>People involved in the provision of assistance to others should pay particular attention to sanitation measures immediately afterwards, including washing hands.</p> <p>If people must work face-to-face for a sustained period with more than a small group of fixed partners, then you will need to assess whether the activity can safely go ahead. No one is obliged to work in an unsafe work environment.</p> <p>Note: In an emergency, for example, an accident, fire, or break-in, people do not have to stay 2m apart if it would be unsafe.</p>	<p>5 X 1 = 5</p>
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Assessment prepared by: Andrew Burbage

Signed by:

Review: During pandemic & May 2021